

Membership Application Form

Section 1	Type of Membership <i>(please select one)</i>
Applicant Type	In this a membership renewal or a new member's application?
	<input type="radio"/> New Membership Application <input type="radio"/> Membership Renewal

Section 2A	Member Details			
Applicant Details	Surname:			
	First Name(s):	Title:		
	Business Name:	ABN:		
	Postal Address:			
	Physical Address:			
	Suburb/Town	State:	Postcode:	
	Phone Number:	Fax Number:		
	Mobile Number:	Email:		
Section 2B	Business / Organisation Details <i>(complete if appropriate)</i>			
Business / Organisation Details	Organisation Name:			
	Contact Position Name:			
	ACN:	ABN:		
	Postal Address:			
	Physical Address:			
	Suburb/Town	State:	Postcode:	
	Phone Number:	Fax Number:		
	Mobile Number:	Email:		
	<input type="radio"/> I give permission to receive emails from HDDB and for photos taken during events to be used in HDDB promotion publicity			
Section 3	Membership Fees <i>(Runs over the Financial Year – 1st July to 30th June)</i> Note: Membership + Breakfast applies to one (1) member of the business only. Additional guests will be charged at \$40/person/breakfast for Membership + Breakfast members, otherwise cost is \$40 for other members.			
FULL MEMBER	<input type="radio"/> Membership + Breakfast = \$375 (includes all breakfasts costs for 11 breakfasts)	<input type="radio"/> Membership Only = \$125 (breakfast paid as attended at \$30 per person)		
ASSOCIATE MEMBER	<input type="radio"/> Membership + Breakfast = \$350 (includes all breakfasts costs for 11 breakfasts)	<input type="radio"/> Membership Only = \$100 (breakfast paid as attended at \$40 per person)		
Section 4	Payment Details			
EFT	Please use Name as a Reference.			
	Account Name	Highfields & District Business Connections	Bank Name	Heritage Bank
	BSB	638-070	Account Number	13734636
Cheque	Make your cheque payable to "Highfields & District Business Connections" and post it with this form to the address shown below. Cheques are to be in Australian currency and bankable at an Australian Bank.			
Cash	Unfortunately we are unable to accept cash payments for membership fees.			

Section 5		Declaration	
I wish to apply for membership of the Highfields & District Business Connections. I have read and agree with the HDBC Charter and have the authority to sign this agreement.			
Name: (Please Print)		Signature:	
Position:		Date:	

Section 6	
Membership Proposed by _____ Signed _____ Date _____	Membership Seconded by _____ Signed _____ Date _____

Section 7		Committee Use Only	
Membership Accepted:		Membership Database Updated:	
Date Membership Accepted:		Acceptance Letter Issued:	
		Certificate Issued:	

The Membership Charter

1. Purpose

Highfields & District Business Connections exists to support the building of business partnerships and profitability and to work innovatively and collaboratively with the Government and Corporate sectors to deliver economic outcomes that strengthen local business and enhance lifestyle in Highfields and district.

2. Membership Benefits

Each Full Member shall be accorded the following benefits;

1. Opportunities to network with key decision-makers from Members and non-members at HDBC events, including with senior officials of governments, regulatory agencies, CEOs and top executives of businesses, industry consultants, and academics.
2. Right to attend meetings of the HDBC Council in intimate environments and the HDBC Forum, an industry meeting place for ideas, products and services.
3. Opportunities for your business to provide keynote addresses at HDBC events and to participate in other high-profile events sponsored or co-sponsored by the HDBC.
4. Invaluable exposure for your Business being listed on HDBC websites, publications and directories.

3. Membership Obligations and Responsibilities

All Members should make their best efforts to;

1. Attend HDBC monthly meetings and other events.
2. Respond as promptly as possible to communication from the HDBC, especially those that are in response to information requests, as some of these requests often have important deadlines.

3. Take all measures to pay their dues by due dates indicated in invoices submitted by the HDBC, in order to assure smooth running of the general administration as well as of specific programmes of the Group.
4. Use their marketing, communications and other publicity outlets to help promote attendance at HDBC events, not only by delegates/candidates from within Member entities but, where justified, from other institutions as well.
5. Be encouraged to supply to HDBC throughout the year, and not just at meetings or during formal events, their ideas for program development at HDBC.
6. Promote HDBC as an agency for networking with other organisations.
7. Where appropriate, hyperlink their websites with the HDBC website, so that any visitor to the HDBC website interested in obtaining further information about a specific Member Business may do so and vice versa.
8. Where appropriate, display the HDBC logo on an appropriate location within their website, as closely connected with their home page as possible, with the tag line "A Member of the HDBC".

Membership Application

An applicant for membership of the Highfields & District Business Connections must be proposed by an existing member of the Group (the **proposer**) and seconded by another member (the **seconder**).

An application for membership must be:

- (a) a completed membership application form
- (b) signed by the applicant and the applicants proposer and seconder; and
- (c) in the form decided by the management committee.
- (d) be accompanied by membership fee payment (refunded if application not accepted)

The management committee must consider an application for membership at the next committee meeting held after it receives:

- (a) the completed application for membership form; and
- (b) the appropriate membership fee for the application.

Eligibility Criteria

FULL MEMBERSHIP

The following individuals / businesses / organisations are eligible to become full members of the Highfields & District Business Connections:

1. Businesses who have a physical trading address in Highfields, Meringandan and/or Blue Mountain Heights.
2. Businesses whose owners live in the Highfields, Meringandan and/or Blue Mountain Heights.
3. A business is defined as an organisation with a current ABN number.
4. Current elected local, state and federal representatives of the nominated area.
5. State or federal government organisations with an agency operating in the Highfields & District area

ASSOCIATE MEMBERSHIP

An associate membership has been introduced to not exclude a business with a genuine interest in being part of the Highfields and District Business Community, but are ineligible under the current Charter rules.

The following individuals / businesses / organisations are eligible to become associate members of the Highfields & District Business Connections:

1. Individuals/businesses/organisations whose main office is not in the nominated area, but the mobile nature of their business means that they travel to the Highfields area on a regular basis.
2. Businesses wishing to expand into the area but have not yet moved to the Highfields area.

Note that the following membership rules apply to Associate Membership:

- That Associate Members do not have full membership rights for voting of the Management Committee or on any proposals put forward by the Management Committee for membership approval.
- That Associate Members are not eligible for any of the discounted memberships of other business organisations or other deals that are part of full membership of HDBC.
- That Associate Members are not eligible for membership of the Management Committee unless approved a majority vote of the HDBC members at a general meeting or breakfast meeting